



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Med-QUEST Division
Health Care Services Branch
P. O. Box 700190
Kapolei, Hawaii 96709-0190

April 19, 2010

MEMORANDUM

ACS/QExA MEMO NOS.

ACS M10-03

ADMX-1007

TO: Hospitals, Nursing Facilities, Case Management Agencies
QExA Health Plans

FROM: Kenneth S. Fink, MD, MGA, MPH *KSF*
Med-QUEST Division Administrator

SUBJECT: MEDICAID PAYMENT FOR LONG-TERM CARE (LTC) SERVICES

All Medicaid enrollees must be nursing facility level of care (NF LOC) in order to be eligible for LTC services. LTC services include nursing facilities and home and community based services (HCBS) that comprise of Community Care Foster Family Homes (CCFFH), Expanded Adult Residential Care Homes (E-ARCH), Assisted Living Facilities (ALF) and long-term care services in the home. The NF LOC process within the Med-QUEST Division (MQD) is through an approved DHS 1147. Effective immediately, LTC eligibility shall only be approved with an approved DHS 1147. All applications for LTC eligibility shall be denied without an approved DHS 1147.

If the MQD Eligibility Branch receives an application for LTC placement through either a DHS 1100 or DHS 1148, without an approved DHS 1147, the MQD shall send a 10-day notice to the applicant requesting completion of the DHS 1147. If the DHS 1147 is not submitted to the MQD's contractor, Health Services Advisory Group (HSAG), within this 10-day time period, the MQD shall deny the application for LTC services. The MQD Eligibility Branch shall no longer communicate with providers who submit applications if a DHS 1147 has not been submitted as part of the application process.

The DHS 1147 can be submitted either electronically, through fax, or by mailing a hard copy. Providers who are interested in becoming authorized to submit the DHS 1147 electronically may contact Ms. Kathleen Ishihara, MQD Nurse Consultant at 692-8159. HSAG processes the DHS 1147 within five business days of submission. DHS 1147s submitted electronically may be processed sooner. Expedited 1147s shall only be completed for Medicaid applicants who are in the hospital awaiting discharge. Please note on the 1147 to expedite the DHS 1147. The QUEST Expanded Access (QExA) health plans shall only prior authorize Medicaid enrollees for LTC services with an approved DHS 1147.

If you have any question(s), please contact Ms. Kathleen Ishihara at 692-8159. Thank you for your service to Hawaii's low-income population age 65 or older and/or disabled of all ages.