



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Med-QUEST Division
Medical Standards Branch
P. O. Box 700190
Kapolei, Hawaii 96709-0190

May 14, 2003

MEMORANDUM

ACS M03-02

TO: Acute Care Hospitals and Nursing Facilities

FROM: Aileen Hiramatsu, Med-QUEST Division Administrator

SUBJECT: NEW INSTRUCTIONS FOR PATIENTS WHO BECOME MEDICAID ELIGIBLE AFTER SUBMISSION OF THE 1147 FORM FOR LEVEL OF CARE DETERMINATIONS

Although the Med-QUEST Division (MQD) has instructed you that the 1147 level of care determinations should only be made for persons who are Medicaid eligible or who have applied for Medicaid eligibility (Department of Human Services [DHS] pending), the Med-QUEST Division (MQD) recognizes that 1147 level of care determinations may be made for patients who subsequently become Medicaid eligible. To expedite the processing of claims for these patients and for the DHS pending recipients, Med-QUEST has developed a special process to address these situations. This process should be used only when the authorized dates and approved level of care on the initial level of care determination are correct.

1. Submit the 1147 or 1147a to Mountain Pacific Quality Health Foundation (MPQHF) to obtain a level of care determination (these patients who are either pending Medicaid or the facility was not able to validate the patient's Medicaid status/number);
2. When the facility receives the valid Medicaid number, resubmit the same 1147 or 1147a to MPQHF with:
 - A. A face sheet indicating that the patient is now Medicaid eligible and resubmitting the form with the valid number and that the authorized dates has not been changed; and
 - B. Writing in the valid Medicaid number in the designated area on the form.

3. MPQHF will then send these forms to our fiscal agent for prior authorization processing. Be sure to submit the forms prior to your facility's billing. Should there be any questions, please call Ms. Kathleen Ishihara, Nurse Consultant, at 692-8159.

/s/ Aileen Hiramatsu
Med-QUEST Division Administrator